



# Ready-Set-Grow Preschool & Childcare

## Safe Center Policy

It is the purpose of this policy to promote a safe and healthy environment for all children and staff at Ready-Set-Grow Preschool & Childcare. Criminal acts or disruptive behavior of any kind will not be tolerated and any individual who engages in such activity will be subject to suspension or expulsion.

Children MAY BE suspended or expelled from the center for any of the following reasons (if it happens on center property, in center vehicles, and/or during off site activities):

- Frequent or willful disobedience, defiance of staff or disruptive behavior. This includes but is not limited to:
  - Fighting;
  - Use of foul or abusive language;
  - Causing any other unreasonable and substantial disruption to the functions of the center;
- Willful destruction or defacing of center property;
- Behavior or threatening behavior which poses an immediate or significant threat to the welfare, safety, or morals of other children, teachers, the operation of the center, or the center or center property;
- Bullying, including sexual, racial, ethnic, religious, or disability-related;
  - Bullying means a child intentionally committing a written, verbal, or physical act against another person causing physical or emotional harm; damage to property; placing reasonable fear towards a child's physical or emotional well being; Creating a hostile, threatening, humiliation, or abusive environment;
- Possesses, uses, or threatens use of a real weapon, explosive, noxious or flammable material;
- Uses or threatens to use a look-alike or pretend weapon with the intent to intimidate another person or to disrupt normal center activities;
- Possession of an illegal drug or controlled substance which includes;
  - Alcohol;
  - tobacco in any form;
  - electronic cigarettes;
  - prescription medication;
  - over-the-counter remedies;

\*Additional reasons for suspension or expulsion is up to the director's discretion.

Parents will be notified of a threat to commit suicide, bullying, violence or threat of violence, or any violation of the Safe Center Policy. A threat or incident report will be filled out and signed by both the

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director and parent/guardian. When the child is being questioned about the incident, there will be two staff members present and any staff involved will make written statements of what occurred.

Law enforcement may be requested to assist in controlling disturbances of the school environment which a school administrator has found to be unmanageable by school personnel, and has the potential of causing harm to students and other persons, or to property. Physical restraint and Emergency Safety Intervention may be reasonable and necessary to protect the student or another individual from serious physical harm, to take possession of a weapon, other dangerous objects in the possession or under the control of a student; or the student is destroying property and physical safety is at risk. Emergency safety intervention is the use of seclusionary time out or physical restraint when a student presents an immediate/imminent danger of physical violence/aggression towards self or others, which is likely to cause serious physical harm. An emergency safety intervention is not for disciplinary purposes.

Searches of a student's person or personal property (coats, hats, backpacks, book bags, purses, wallets, notebooks, gym bags, electronic devices, etc.) may be conducted.

Decisions on suspension and expulsion are made by the director after consultation with parents, assistant, owner, and teachers as needed. If necessary, the center owner/director can consult with local law enforcement authorities. Parents will be called if law enforcement is involved as well as the written notice of threat or incident.

**By signing this form, I confirm I have received, read and agree with the Safe Center Policy of Ready-Set-Grow Preschool & Childcare.**

Parent (Guardian) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent (Guardian) Name: \_\_\_\_\_